



July 1, 2025

The Manager  
BSE Limited  
Department of Corporate Services  
Floor 25, P. J. Towers,  
Dalal Street Mumbai - 400 001  
BSE Scrip Code: 523023

The Manager  
National Stock Exchange of India Limited  
Exchange Plaza, Bandra Kurla Complex  
Bandra (E), Mumbai - 400 051  
Symbol - SINCLAIR

The Secretary  
The Calcutta Stock Exchange Ltd  
7, Lyons Range,  
Kolkata 700 001  
CSE Scrip Code: 029074

Dear Sir/Madam,

**Sub: Intimation of Appointment of Company Secretary & Compliance Officer (KMP) of the Company**

Pursuant to regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations'), this is to inform that on the Recommendation of Nomination and Remuneration Committee of the Company, the Board of Directors at their meeting held today i.e. Tuesday, July 1, 2025, has approved the appointment Mr. Dipak Kumar Shaw (Membership Number A44841) as the Company Secretary and Compliance Officer (Key Managerial Personnel) of the Company with effect from 2<sup>nd</sup> July, 2025 in accordance with provisions Section 203 of the Companies Act, 2013 and Regulation 6(1) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

The disclosure in compliance with Regulation 30 of SEBI Listing Regulations read with SEBI Circular No. CIR/CFD/CMD/4/2015 dated 9th September, 2015, in respect of his appointment, and an updated list of Key Managerial Personnel to determine materiality of events and disseminate information to stock exchange(s) are attached.

This is for your information and record.

Thanking you,  
Yours faithfully,

For Sinclair's Hotels Limited

Navin Suchanti  
Director  
DIN: 00273663

**Sinclair's Hotels Limited**

Regd. Office: 147, Block G, New Alipore, Kolkata 700053, t:9007540731  
CIN: L55101WB1971PLC028152, www.sinclairshotels.com e: cs@sinclairshotels.com  
A MSME Enterprise : Registration No. UDYAM-WB-10-0004205

**Details of change of Company Secretary**

Sl. No.	Particulars	Details
1.	Reason for change	Appointment
2.	Date of appointment/ cessation and terms of appointment	The appointment is effective from 02.07.2025 on the terms as stated in the appointment letter based on Company policies.
3.	Brief profile (in case of appointment)	Mr. Dipak Kumar Shaw (Membership No. A44841) is a qualified Company Secretary and a Law Graduate with 8 years of experience across Healthcare and manufacturing industry, in handling compliances under Companies Act, 2013 and SEBI (LODR) Regulations, 2015.
4.	Disclosure of relationships between directors (in case of appointment of a director)	Not applicable

**Key Managerial Personnel authorised by the Board of Directors to determine materiality of an event or information and for making disclosures to the stock exchange(s)**

Sl. No.	Name	Designation	Contact Details
1	Mr. Navin Suchanti	Chairman	Email ID: nsuchanti@sinclairshotels.com Cell No.: 9830059861
2	Mr. B L Soni	Chief Financial Officer	Email ID: blsoni@sinclairshotels.com Cell No.: 9007540731
3	Mr. Swajib Chatterjee	Chief Operating Officer	Email ID: coo@sinclairshotels.com Cell No.: 9775040222
4	Mr. Dipak Kumar Shaw (w.e.f 02.07.2025)	Company Secretary and Compliance Officer	Email ID: cs@sinclairshotels.com Cell No.: 9681676557

**Sinclairs Hotels Limited**

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